

# **ARCHITECTURAL CONTROL COMMITTEE**

## **Minutes of April 5, 2017 Meeting**

**Call to Order:** Joe Martere, ACC Chairman, called the meeting to order at 9:32 a.m.

**Present:** Joe Martere – Chairperson; Peter Kirkby, Liaison to ACC; Jim Poe, Ron Pecina, Bob Hartman, Eva Jensen, and Rich Gagliano.

**Absent:** Joe Capone

**Minutes of April 5, 2017 meeting:** Approved on a motion by Jim Poe, second by Rich Gagliano.

**Old Business:** The properties that are being cleaned by the POA are in process.

### **New Business:**

#### **Trees:**

13	Sunfield Dr.	4 diseased trees, and removed for growth – Approved
26	C. S. Pkwy.	Dead trees – Approved
76	Calabash Dr.	Tree is dying – Approved
12	Bayberry Cir.	Tree rotted at the base – Approved
23	Swamp Fox Dr.	Tree rotted at the base – Approved
18	Swamp Fox Dr.	2 impacting driveway, 3 impacting home, 1 thinning – Approved
56	C. S. Pkwy.	2 leaning, 1 rotted, 1 impacting patio – Approved
15	C. S. Dr.	1 double trunk diseased – Approved
49	Swamp Fox Dr.	4 trees impacting house – Approved
2	Mashie Ct.	6 trees impacting house – Approved 1 was denied
10	Pineridge Ct.	8 trees impacting house – Approved 1 was denied

#### **Additions/Alterations:**

17	Gate 6	Install ornamental fencing
28	Swamp Fox Dr.	Install deck and brick walkway
5	Sand Dollar Ct.	Install shed (wasn't done on January 31, 2017 permit)
9	Ct. 9 NW	Repair and paint trim (Tan), house (Moss Green)
7	Sunrise Ct.	R/R roof shingles, (Charcoal), paint front door (Blue)
45	Calabash Dr.	Install concrete patio
2	Bayberry Cir.	R/R roof shingles, (Barkwood)
7	Bayberry Cir.	R/R roof shingles, color (Charcoal-Timberline)
1	Ct. 8 NW	Propane tank shield

**All Approved pending completion and inspection.**

**Inspections:**

Lakeview Ct.	Debris present, unkempt property
Oakbark Ct.	Leaning tree on lot
Calabash Dr.	Unkempt property, trees marked for removal for several years
Calabash Dr.	Unkempt property
Ct. 12 NW	Rear fence in need of repair (falling)
Persimmon Rd.	Commercial vehicle and trailer parked overnight
C. S. Dr.	Trailer parked overnight
Arden Pl.	Trailer parked overnight
Oakbark Ct.	Diseased pine tree impacting adjacent home
C. S. Dr.	Privacy fence needs repair/replacement

**Nine letters sent to owners, 1 inspection was not a DoR violation at inspection.**

**Follow-ups:** 7 Completed and inspected

Gate 8	Unscreened A/C unit, owner complied
Seagull Ct.	Commercial vehicle, owner complied
Sand Dollar Ct.	Uprooted trees, absentee owner, owner will comply by 6/15/17

**Sign Requests:**

13	Gate 6 NW	Yard Sale
25	C. S. Pkwy.	Yard Sale
57	Bayberry Cir.	Yard Sale
2	Golfcrest Ct.	Yard Sale
4	C. S. Pkwy.	Yard Sale
36	Calabash Dr.	Yard Sale
51	Calabash Dr.	Yard Sale
4	Pinewood Dr.	Real Estate
14	Gate 4	Real Estate
20	Sunfield Dr.	Real Estate
1	Sunfield Dr.	Real Estate
9	Pinebark Ct.	Real Estate
48	Swamp Fox Dr.	Real Estate

**Liaison Report:** Peter Kirkby discussed the timetable of the pool project regarding the drainage and completion date.

**Other Business:** Approved plans for proposed outbuilding. Will issue proper permits and paperwork to the owner. The property at 96 Persimmon Road currently being used by the Town as a staging area came under discussion. The ACC has requested that Peter Kirkby bring this to the POA Board for consideration, as it is not being used in compliance with our DoR.

**Executive Session:** Convened at 10:15 a.m., adjourned at 10:25 a.m.

**Next Meeting:** June 7, 2017 @ 9:30 a.m. in the ACC office.

**Adjourned at:** 10:30 a.m. on a motion by Eva Jensen, seconded by Bob Hartman.